

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 15th day of February 2024.

BOARD MEMBERS present were:

**Paul F. Geissinger
James Hahn
Dennis Wehr, Jr**

**Paul D. Boyle
Joseph J. Marx**

**Joseph Bonshak
James Roth**

MANAGER: Matthew Harleman

BUSINESS MANAGER: Anita Smith

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER:

LIAISONS: Ken Snyder, Whitehall Commissioner

PRESS: Jim Weber, Times News

CITIZENS present: Mike Melosky, Operations Manager

CHAIRMAN: James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn said there was an Executive Session prior to this meeting to discuss litigation issues.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of January 18, 2024.

MOTION WAS MADE BY MR. MARX, SECOND BY MR. ROTH, APPROVING THE MINUTES OF THE REGULAR MEETING JANUARY 18, 2024 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board. No one stepped forward.

1. Written –

MOTION MADE BY MR. BOYLE, SECOND BY MR. WEHR, TO ACCEPT THE JANUARY 2024 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Matthew Harleman said that he had a few items. There was a resident who sent in a letter requesting a rate reduction on his current and next sewer bill due to a leak in his pool. We have not given adjustments for pools in the past so we will not adjust his bills.

Mr. Hahn said it has not been our practice to give adjustments for pools. He could use AquaDuck to alleviate the charges.

Mr. Harleman said on the invoice register there was an invoice for the 4th quarter 2023 Lehigh County Authority for \$379,784.03. There is an adjustment that must be made to the bill since they misreported a sewer flow which would reduce the invoice amount by \$3,801.56. LCA was informed of the revision but we have not received a new invoice. The revised amount of the invoice would be \$375,982.47. I would recommend this amount be approved for payment.

Mr. Harleman said Taylor Villas has asked for a reduction in their letters of credit for Phase 1, 2 and 3.

Phase 1 current letter of credit \$37,700.00 proposed reduced to \$6,400.00

Phase 2 current letter of credit \$29,100.00 proposed reduced to \$4,000.00

Phase 3 current letter of credit \$30,200.00 proposed reduced to \$4,300.00

The balances remaining are for legal costs for easement deeds, as built drawings and possible manager's time. Their maintenance period started with the binder paving not the wearing paving so the maintenance time is completed.

MOTION MADE BY MR. ROTH, SECOND BY MR. BOYLE TO APPROVE THE REDUCTION OF THE TAYLOR VILLAS PHASE 1, 2 AND 3 LETTERS OF CREDIT. PHASE 1 LETTER OF CREDIT REDUCED TO \$6,400.00, PHASE 2 LETTER OF CREDIT REDUCED TO \$4,000.00 AND PHASE 3 LETTER OF CREDIT REDUCED TO \$4,300.00. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO APPROVE THE JANUARY 2024 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. GEISSINGER, SECOND BY MR. BONSHAK, TO APPROVE THE JANUARY 2024 INVOICES INCLUDING A REVISED AMOUNT OF THE 4TH QUARTER 2023 LEHIGH COUNTY AUTHORITY INVOICE OF \$375,982.47 FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. Thank you from the Whitehall Active Community Center Board to CWSA Board thanking us for the donation Dec 2023
2. Kline's Island Signatory Meeting agenda & notes 2/8/24
3. Memo dated February 8, 2024 to KISS municipalities from Phil DePoe, Senior Planning Engineer at LCA regarding KIWWTW Wet Weather memo, KISS Relief interceptor Memo and Western Lehigh Interceptor Memo

Operations Committee – Mr. Roth reported normal operations.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee-- Mr. Wehr reported normal operations.

Clear Water Committee—Mr. Geissinger reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS-

ADJOURNMENT -

MOTION MADE BY MR. MARX, SECOND BY MR. WEHR, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:10 PM.



**Respectfully submitted,
Paul Geissinger, Secretary**