

## **COPLAY WHITEHALL SEWER AUTHORITY**

**THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 15th day of June 2023.**

**BOARD MEMBERS present were:**

**Paul F. Geissinger  
James Hahn  
Dennis Wehr, Jr**

**Paul D. Boyle  
Joseph J. Marx**

**Joseph Bonshak  
James Roth**

**MANAGER: Matthew Harleman**

**BUSINESS MANAGER: Anita Smith**

**AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C**

**ENGINEER:**

**LIAISONS: NONE**

**PRESS: Jim Weber, Times News**

**CITIZENS present: Mike Melosky, Operations Manager**

**CHAIRMAN James Hahn called the meeting to order.**

**Mr. Hahn called for the Pledge of Allegiance to the Flag.**

**Mr. Hahn called for the reading of the minutes of the Regular Meeting of May 18, 2023.**

**MOTION WAS MADE BY MR. MARX, SECOND BY MR. WEHR, APPROVING THE MINUTES OF THE REGULAR MEETING MAY 18, 2023 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

**Mr. Hahn asked if anyone would like to address the board.**

**1. Written –**

**MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO ACCEPT THE MAY 2023 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.**

**2. Verbal-**

**Mr. Matthew Harleman said that he had one item to clarify. The Lehigh County Authority invoice #8555 for \$348,092.53 was received in our office after the invoice register was prepared. This invoice was reviewed and is due before the next board meeting.**

**Mr. Hahn said the invoice will be approved when the rest of the invoices are approved later in the meeting.**

**B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:**

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK TO APPROVE THE MAY 2023 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. BOYLE, SECOND BY MR. ROTH, TO APPROVE THE MAY 2023 INVOICES AND THE LEHIGH COUNTY AUTHORITY INVOICE #8555 FOR \$348,092.53 FROM THE 1<sup>ST</sup> NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

#### C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. Quote from Design Plastic Systems, Inc. for Grate replacement for Eberhart pump station in the amount of \$6,870.00

MOTION MADE BY MR. ROTH SECOND BY MR. BOYLE, TO APPROVE THE QUOTE FROM DESIGN PLASTIC SYSTEMS INC FOR GRATE REPLACEMENT AT THE EBERHART PUMP STATION IN THE AMOUNT OF \$6,870.00. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Financial Report of CWSA dated December 31, 2022 from Buckno, Lisicky & Co.
3. Audit Reporting Package dated December 31, 2022 from Buckno, Lisicky & Co.

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO APPROVE THE FINANCIAL REPORT AND AUDIT REPORTING PACKAGE DATED DECEMBER 31, 2022. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

4. KISS signatory meeting minutes & notes of June 8, 2023
5. PMAA Conference information and registration sheet –Sept 17-20, 2023 at the Kalahari Resorts & Convention Center

Mr. Hahn said please let Ms. Smith know if you are interested in attending the conference.

6. Authority Magazine, June 2023
7. Invoice 8555 from Lehigh County Authority for 1st Quarter 2023 and final 2022 treatment cost for \$348,092.53 (received after current register done and due before next monthly meeting) (approved with rest of invoices earlier in meeting)

Mr. Hahn said that we received a letter from Mark Jaindl regarding the release of the Letter of Credit for the Waterfront Development Project. This will be addressed at the July 2023 meeting after the legal and management teams review the request.

Operations Committee -- Mr. Roth reported normal operations.

Mr. Melosky discussed estimates he received for a switch nozzle and hands-free wireless headsets that he would like to purchase for the maintenance area. The board tabled the vote until the July 2023 meeting since the estimates were received last minute.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee-- Mr. Wehr reported normal operations.

Clear Water Committee—Mr. Geissinger reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS –

ADJOURNMENT –

MOTION MADE BY MR. MARX, SECOND BY MR. BONSHAK, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:13 PM.



Respectfully submitted,  
Paul Geissinger, Secretary