

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman Jim Hahn at 7:30 p.m. on the 17th day of February 2022.

BOARD MEMBERS present were:

**Paul F. Geissinger
James Hahn
Dennis Wehr, Jr**

**Paul D. Boyle
Joseph J. Marx (absent)**

**Joseph Bonshak
James Roth**

MANAGER: Matthew Harleman

BUSINESS MANAGER: Anita Smith

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C (absent)

ENGINEER: Mark Buchvalt, T & M Associates (absent)

LIAISONS: NONE

PRESS: Jim Weber, Times News

CITIZENS present: Mike Melosky, Operations Manager

CHAIRMAN Jim Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of January 20, 2022.

MOTION WAS MADE BY MR. ROTH, SECOND BY MR. WEHR, APPROVING THE MINUTES OF THE REGULAR MEETING JANUARY 20, 2022 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board.

No one stepped forward.

A. FIELD REPORT

1. Written –

MOTION MADE BY MR. BOYLE, SECOND BY MR. BONSHAK TO ACCEPT THE JANUARY 2022 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Matthew Harleman said that he had several items to report. At the last meeting we discussed the Embassy Bank note for \$741,000.00 to pay the LCA debt service, which closed on February 16, 2022. Thank you to everyone that made that happen.

We received quotes to upgrade the Quarry and Ormrod stations' meters in order to receive remote readings like we already are receiving at the Eberhart and Jordan Stations. The upgrades for each station would cost \$11,500.

MOTION WAS MADE BY MR. GEISSINGER, SECOND BY MR. ROTH, APPROVING THE COST OF THE UPGRADES TO THE QUARRY AND ORMROD STATIONS TO RECEIVE REMOTE READINGS PER THE QUOTE OF \$11,500.00 PER STATION. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

Mr. Harleman continued that the comminator at the Eberhart Station has failed. The cause of the failure is not known. It cannot be rebuilt. We have installed the spare comminator. We cannot take action tonight since I do not have a quote to replace the comminator. We estimated the cost for a new comminator around \$30,000.

Mr. Melosky said they are supposed to have them in stock in a manufacturer's warehouse but I have not received a verbal or emailed formal quote. The contractor said he had never seen this before. The shaft broke and it jammed.

The Board gave direction to replace item on emergency basis without taking an official vote to wait for solicitor's opinion.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. BONSHAK, SECOND BY MR. ROTH TO APPROVE THE JANUARY 2022 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. GEISSINGER, SECOND BY MR. BOYLE TO APPROVE THE JANUARY 2022 INVOICES FOR THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. *Email dated February 4, 2022 regarding UGI proposed gas main replacement in CWSA easement on Parkway Avenue*
2. *Letter dated February 8, 2022 from PENNVEST to Matthew Harleman the PENNVEST approval to get issue Sewer Revenue Note of \$741,000.00 through Embassy Bank to pay is outstanding obligation to Lehigh County Authority and the cost of issuing the note.*
3. *2022 Committee Assignments*
4. *2022 Contact Information sheet*

Operations Committee -- *Mr. Roth said there were normal operations. The roof on the garage and building is leaking and needs to be repaired or replaced.*

MOTION MADE BY MR. ROTH, SECOND BY MR. BOYLE TO AUTHORIZE THE CWSA STAFF TO LOOK INTO THE REPAIR OR REPLACEMENT OF THE GARAGE AND BUILDING ROOF. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

Mr. Hahn said we will have to consult our solicitor and engineer regarding the repair or replacement of the roof to see if it must be put out for bid or if it can be done as an emergency since it is leaking.

6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED

Administrative Committee – Mr. Geissinger (since Mr. Marx absent) reported normal operations.

Financial Committee-- Mr. Boyle reported normal operations.

Clear Water Committee—Mr. Geissinger reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

NEW BUSINESS –

ADJOURNMENT –

MOTION MADE BY MR. WEHR, SECOND BY MR. BOYLE TO ADJOURN THE MEETING. 6 AYES, 0 NAYES, 1 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:43 PM.



Respectfully submitted,
Paul Geissinger, Secretary