

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:30 p.m. on the 18th day of August 2022.

BOARD MEMBERS present were:

Paul F. Geissing (absent)	Paul D. Boyle	Joseph Bonshak
James Hahn	Joseph J. Marx	James Roth (absent)
Dennis Wehr, Jr		

MANAGER: Matthew Harleman

BUSINESS MANAGER: Anita Smith

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER: NONE

LIAISONS: NONE

PRESS: NONE

CITIZENS present: Michael Melosky, Operations Manager

CHAIRMAN James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of July 21, 2022.

MOTION WAS MADE BY MR. MARX, SECOND BY MR. BOYLE, APPROVING THE MINUTES OF THE REGULAR MEETING JULY 21, 2022 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board.

A. FIELD REPORT

1. Written –

MOTION MADE BY MR. MARX, SECOND BY MR. BONSHAK, TO ACCEPT THE JULY 2022 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Matthew Harleman said that he had a couple of items to review. Three light poles have been installed outside the office building. This project was approved at the April 21, 2022 meeting. There was a change order on that project for conduit and excavation which was an extra \$3,000.00. Mr. Boyle had brought up at the last meeting about the float and bubbler. We have the contractor pricing we just have to get this scheduled. PIM Corporation has started on the 2022 Manhole Rehabilitation project. This will be on-going since there are a lot of manholes to do. The Maintenance and Office Roof Replacement

contract is signed. The engineer on the project is coordinating the details on the project. The materials are in stock but we have no definite start date on the project yet.

Mr. Melosky said the 2021 New Holland tractor was delivered on July 28, 2022. It is working properly and two of our operators has been doing brush removal on our easements with it. The turbo mower is to be delivered in October-November 2022. They will install it on site. We can get an extended warranty on top of the 2 years warranty end-to-end on parts and labor that comes with the tractor. There is an additional 3 year or 2000 hours extended warranty that we can purchase. When we look back on the hours worked with our 1987 tractor it was about 87 hours a year. The extended warranty would start on the date of purchase. The board will have to discuss and pursue this further.

Mr. Melosky said with the new pole installation the front retaining wall was moved. My employees re-did the wall but some of the blocks were glued and broke. I have found other blocks that are the same color. If we want to replace all the top blocks of the retaining wall the price is around \$823.00.

The board said this \$823.00 amount can be part of maintenance expense.

Mr. Melosky continued that we are still working on the 2006 TV truck software upgrade to be scheduled.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. BOYLE, SECOND BY MR. WEHR TO APPROVE THE JULY 2022 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK TO APPROVE THE JULY 2022 INVOICES FOR THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. **Email dated August 10, 2022 from Matt Harleman to Robert & Haifa Kayal regarding an easement encroachment request for 3633 Mechanicsville Road**

Mr. Harleman said the address on the easement is listed incorrectly instead of 3633 Mechanicsville Road or MacArthur Road, it should be 3621 Mechanicsville Road. The sewer line in the easement serves only the Whitehall Diner. After board discussion, no motion was made on the easement encroachment.

2. **Job Proposal dated July 19, 2022 from Whitaker Roofing and Siding Inc for the Eberhart Station Roof Repair for \$14,324.00**
3. **Transfer of funds Embassy Bank**
4. **Authority Magazine, August 2022**

Operations Committee -- Mr. Boyle said they tabled the decision on the tractor warranty until the next meeting. There were normal operations.

Administrative Committee – Mr. Marx reported normal operations.

Financial Committee-- Mr. Wehr said we want to transfer all but around \$50,000 out of the Embassy Bank account to the 1st Northern Bank account. Embassy Bank did not have a comparable interest rate. Total to be transferred by wire is \$1,300,000.00. He reported normal operations.

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK TO APPROVE THE TRANSFER OF FUNDS FROM THE EMBASSY BANK ACCOUNT (ALL BUT AROUND \$50,000) TO THE 1ST NORTHERN BANK ACCOUNT. TOTAL WIRE AMOUNT IS \$1,300,000.00. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

Clear Water Committee—Mr. Marx reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

Mr. Melosky said we have received a new proposal from Whitaker Roofing and Siding Inc. for the Eberhart Station Roof Replacement. This proposal includes all the specifications including the turbines we wanted. With the addition of the turbines on the counter offer, the proposal was still the lowest bid with a total of \$14,324.00.

MOTION MADE BY MR. BOYLE, SECOND BY MR. WEHR TO APPROVE THE PROPOSAL FROM THE LOWEST BIDDER WHITAKER ROOFING AND SIDING INC. FOR THE EBERHART STATION ROOF REPLACEMENT WITH TURBINES INCLUDED FOR \$14,324.00. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

NEW BUSINESS –

ADJOURNMENT –

MOTION MADE BY MR. MARX, SECOND BY MR. BONSHAK TO ADJOURN THE MEETING. 5 AYES, 0 NAYES, 2 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:53 PM.

**Respectfully submitted,
James Hahn, Chairman**

