

COPLAY WHITEHALL SEWER AUTHORITY

THE REGULAR MEETING of the Coplay-Whitehall Sewer Authority was called to order by Chairman James Hahn at 7:00 p.m. on the 20th day of July 2023.

BOARD MEMBERS present were:

Paul F. Geissinger
James Hahn
Dennis Wehr, Jr

Paul D. Boyle
Joseph J. Marx

Joseph Bonshak
James Roth

MANAGER: Matthew Harleman

BUSINESS MANAGER: Anita Smith

AUTHORITY SOLICITOR: Andrew Schantz, Davison & McCarthy P C

ENGINEER:

LIAISONS: NONE

PRESS: Jim Weber, Times News

CITIZENS present: Mike Melosky, Operations Manager

CHAIRMAN James Hahn called the meeting to order.

Mr. Hahn called for the Pledge of Allegiance to the Flag.

Mr. Hahn stated that there was an Executive Session prior to this meeting to discuss litigation.

Mr. Hahn called for the reading of the minutes of the Regular Meeting of June 15, 2023.

MOTION WAS MADE BY MR. BOYLE, SECOND BY MR. MARX, APPROVING THE MINUTES OF THE REGULAR MEETING JUNE 15, 2023 WITH ANY AND ALL ADDITIONS /DELETIONS AS NOTED, DISPENSING WITH READING OF SAME. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Hahn asked if anyone would like to address the board.

1. Written –

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO ACCEPT THE JUNE 2023 MANAGER'S FIELD REPORT AS PRESENTED AND TO MAKE THE WRITTEN REPORT PART OF THE OFFICIAL MINUTES. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Verbal-

Mr. Matthew Harleman said that he had two items to report. In your correspondence was a Bid listing for the 2023 Main CIPP lining project with the winning low bid of \$169,692.10 by Performance Pipelining Inc. I recommend accepting the low bid on the project.

MOTION MADE BY MR. BONSHAK, SECOND BY MR. BOYLE, TO ACCEPT THE LOW BID FOR THE 2023 MAIN CIPP LINING PROJECT BY PERFORMANCE

PIPELINING INC. FOR \$169,692.10. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Mr. Harleman continued that we received a request to release the letter of credit for the Allentown Waterfront Project. I recommend we deny the request.

MOTION MADE BY MR. ROTH SECOND BY MR. BOYLE, TO DENY THE REQUEST TO RELEASE OF THE LETTER OF CREDIT FOR THE ALLENTOWN WATERFRONT DEVELOPMENT PROJECT. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

B. ADMINISTRATIVE REPORTS - Monthly Financial Report presented for Board review after general review:

MOTION MADE BY MR. WEHR, SECOND BY MR. BONSHAK, TO APPROVE THE JUNE 2023 FINANCIAL REPORT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

See attached listings for the invoices listed to be paid.

MOTION MADE BY MR. BONSHAK, SECOND BY MR. WEHR, TO APPROVE THE JUNE 2023 INVOICES FROM THE 1ST NORTHERN BANK ACCOUNT AS PRESENTED BY THE TREASURER. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

C. CORRESPONDENCE AND OTHER MISCELLANEOUS DATA

1. Invoice from Golden Equipment Co. Inc. for wireless headsets, chargers and carrying case for \$4,676.79 & switch head nozzle & pipe centralizer for \$6,169.33

MOTION MADE BY MR. ROTH SECOND BY MR. WEHR, TO APPROVE THE INVOICE FROM GOLDEN EQUIPMENT CO INC FOR WIRELESS HEADSETS, CHARGERS AND CARRYING CASE FOR \$4,676.79 & SWITCH HEAD NOZZLE AND PIPE CENTRALIZER FOR \$6,169.33. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

2. Bid acceptance for 2023 Main CIPP lining for \$169,692.10 by Performance Pipelining Inc. (Addressed earlier in meeting)
3. Email dated July 6, 2023 from Liesel Gross regarding the KISS Phase 1 Financial Analysis Presentation and Matt Harleman's notes on the presentation

Operations Committee -- Mr. Roth reported normal operations. We have had a problem with humidity in the maintenance office, shower room and breakroom for a long time. We put out a bid and received 3 bids for ductless split heat pump for these areas. The low bid was from DG Heating and Cooling for \$13,500.00.

MOTION MADE BY MR. ROTH SECOND BY MR. BOYLE, TO APPROVE THE LOW BID FROM DG HEATING AND COOLING FOR THE DUCTLESS SPLIT HEAT PUMP IN THE MAINTENANCE OFFICE, SHOWER ROOM AND BREAKROOM FOR \$13,500.00. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

Administrative Committee -- Mr. Marx reported normal operations.

Financial Committee-- Mr. Wehr reported normal operations.

Clear Water Committee—Mr. Geissinger reported normal operations.

Safety Committee—Mr. Bonshak reported normal operations.

OLD BUSINESS –

Attorney Schantz said since the board denied the release of the letter of credit earlier in the meeting for the Allentown Waterfront Project, I will draft a letter to send to the Allentown Waterfront Developer to notify them that they are in default of the relocation of the sanitary sewer relief interceptor line agreement and identify the issues that need to be cured and addressed within 10 days or the Authority will take further action at the next meeting if they are not completed.

MOTION MADE BY MR. ROTH SECOND BY MR. WEHR TO AUTHORIZE THE SOLICITOR, PURSUANT TO PARAGRAPH 15 OF THE AGREEMENT FOR RELOCATION OF SANITARY SEWER RELIEF INTERCEPTOR LINE, TO SEND CORRESPONDENCE TO THE ALLENTOWN WATERFRONT DEVELOPER NOTIFYING THEM THAT THEY ARE IN DEFAULT OF THE AGREEMENT AND IDENTIFYING ISSUES THAT NEED TO BE CURED AND ADDRESSED WITHIN 10 DAYS OR THE AUTHORITY WILL TAKE FURTHER ACTION AT THE NEXT MEETING IF THEY ARE NOT COMPLETED. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

NEW BUSINESS –

ADJOURNMENT –

MOTION MADE BY MR. MARX, SECOND BY MR. WEHR, TO ADJOURN THE MEETING. 7 AYES, 0 NAYES, 0 ABSENT. MOTION CARRIED.

The meeting was adjourned at 7:13 PM.



Respectfully submitted,
Paul Geissinger, Secretary